

Start date 1/26/2022

End date 2/22/2022

02/18/22 10:58

Date	Tr Num	Transfer Description	Budget Account	Before	Transfer	After
01/26/2022	16027	GROUNDKEEPING EXPENDITURE:	SUPPLIES GROUNDKEEPING	62,152.39	3,000.00	65,152.39
			REPAIR/MAINTENANCE	229,006.30	(3,000.00)	226,006.30
				Transfer # 16027	0.00	Net Change
01/26/2022	16058	WESTBROOK-2 CLEAR TOUCH PAN	INSTRUCTIONAL EQUIPMENT - NEW	0.00	8,690.00	8,690.00
			SUPPLIES - INSTRUCTION	11,838.18	(8,690.00)	3,148.18
				Transfer # 16058	0.00	Net Change
01/31/2022	16028	TRANS TO FUND PY CHECK REISSI	OTHER OBJECTS/SCH ADMIN	1,325.00	1,664.74	2,989.74
		* 11-000-240-890-06-06-000	EMP.BENEFITS-WORKERS COMP.	383,418.12	(1,664.74)	380,065.88
				Transfer # 16028	0.00	Net Change
01/31/2022	16045	P/R - SUB TEACHERS/STAFFING	SAL/TEACHER-GRADE 1-5/SUB	310,000.00	200,000.00	510,000.00
			SAL/TEACHER-GRADE 6-8/SUB	85,000.00	100,000.00	185,000.00
			SAL-TEACHER/GRADES 9-12	6,259,715.00	50,000.00	6,309,715.00
			SAL TEACH GRADE 9-12 HIGH ACA	41,600.00	700.00	42,300.00
			SAL-OTHR PROF STF/NURSES	706,500.00	(200,000.00)	506,500.00
			SAL-TEACHER/GRADES 6-8	3,848,280.00	(150,700.00)	3,697,580.00
				Transfer # 16045	0.00	Net Change
01/31/2022	16046	PAYROLL-GUIDE MOVEMENT/INCR.	SAL-LIBRARIANS	470,025.00	13,000.00	483,025.00
			SAL-SUPR OF INSTRUCTION	625,048.00	(13,000.00)	612,048.00
				Transfer # 16046	0.00	Net Change
01/31/2022	16047	PAYROLL-GENERAL ADMIN.	SAL/SEC & CK/BD OFFICE	224,786.00	11,000.00	235,786.00
			SAL-TREASURER OF SCHOOL MONIES	5,000.00	100.00	5,100.00
			SAL/OTHER PROF STFF/BD OF	441,008.00	(11,100.00)	429,908.00
				Transfer # 16047	0.00	Net Change
01/31/2022	16048	PAYROLL - SPECIAL ED REASSIGN.	SAL/TEACH-BD/HIGHLAND ACADEMY	222,375.00	53,000.00	275,375.00
			SAL/OTHER INSTRUCT/AUTISM	248,492.00	15,000.00	263,492.00
			SAL/OTHER INSTRUC-BD	189,776.00	(8,000.00)	181,776.00
			SAL/TEACHER-RES ROOM	3,620,885.00	(45,000.00)	3,575,885.00
			SAL/TEACHER AUTISM	387,200.00	(15,000.00)	372,200.00
				Transfer # 16048	0.00	Net Change
01/31/2022	16049	RETIREE SICK DAY PAYOUT	UNUSED SICK PYMNTS TO TERM/RET	52,452.50	1,687.50	54,140.00
		* 11-000-291-299-10-13-000	EMP.BENEFITS-WORKERS COMP.	383,418.12	(1,687.50)	380,065.88
				Transfer # 16049	0.00	Net Change
02/09/2022	16056	MACOPIN COCURRICULAR-P/R ACC	SAL/COCURRIC ACTIVITIES	210,163.00	3,060.00	213,223.00
			STAFF DEV/OTHER OBJ	3,420.00	(3,060.00)	360.00
				Transfer # 16056	0.00	Net Change
02/10/2022	16057	HISTORY TEXTBOOKS SHIPPING	TEXTBOOKS	3,460.43	18.00	3,478.43
			SUPPLIES - INSTRUCTION	2,239.31	(18.00)	2,221.31
				Transfer # 16057	0.00	Net Change

Total Net Change to Budget for Period 0.00

<b>11</b>	<b>GENERAL CURRENT EXPENSE</b>	<b>(8,690.00)</b>
<b>12</b>	<b>CAPITAL OUTLAY</b>	<b>8,690.00</b>


\* 'Before' amount = budget before transfer date.  
 'After' amount = budget on transfer date. This is  
 also true for multiple transfers with the same  
 account and date.

### Budget Transfer Request Form


Transfer Date: 1/20/22

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-263-610-17-17-000	Supplies Groundskeeping		\$3,000.00
11-000-261-420-17-17-400	Repair/Maintenance	\$3,000.00	
TOTAL TRANSFER (add each column)		\$3,000.00	\$3,000.00

Reason for Transfer: Unexpected expenditures

Requested By: Chris Kelly  Date 1/21/22

Approved by Superintendent: \_\_\_\_\_ Date 1/21/22

Approved by Business Admin: Barbara Francisco  Date 1/21/22

ENTERED ON 1/26/2022  
BY W. Schuster




Budget Transfer Request Form

Transfer Date: 1/31/2022

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-291-260-10-13-000	Emp. Benefits - Workers Comp.	\$1,664.74	
11-000-240-890-06-06-000	Other Objects - School Admin.		\$1,664.74
	TOTAL TRANSFER (add each column)	\$1,664.74	\$1,664.74

Reason for Transfer: Transfer funds to fund the re-issue of a prior year voided check that was never received by the vendor for work done a prior year school year. (Outreach FX)

Requested By: William Scholts Date 1/31/22

Approved by Superintendent:  Date 1/31/22

Approved by Business Admin: Barbara Draucso Date 1/31/22

ENTERED ~~01/13/2022~~  
BY 

**Budget Transfer Request Form**

Transfer Date: 1/31/2022

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
<b>1)</b>			
11-000-213-104-10-10-645	Sal. - Other Prof. Staff/Nurses	\$200,000.00	
11-130-100-101-10-10-000	Sal. - Teacher/Grades 6-8	\$150,700.00	
11-120-100-101-10-10-103	Sal. - Teachers - Grades 1-5 - Subs		\$200,000.00
11-130-100-101-10-10-103	Sal - Teachers - Grades 6-8 - Subs		\$100,000.00
11-140-100-101-10-10-000	Sal. - Teacher/Grades 9-12		\$50,000.00
11-140-100-101-10-10-105	Sal. - Teachers Grades 9-12 Highlander Academy		\$700.00
<b>2)</b>			
11-000-221-102-10-10-143	Sasl. - Supervisors of Instruction	\$13,000.00	
11-000-222-101-10-10-226	Sal. - Librarians		\$13,000.00
<b>3)</b>			
11-000-230-104-10-10-110	Sal/Other Prof. Staff/Board Office	\$11,100.00	
11-000-230-105-10-10-110	Sal/Secretarial & Clerical/Board Office		\$11,000.00
11-000-230-110-10-10-000	Sal. - Treasurer of School Monies		\$100.00
<b>4)</b>			
11-209-100-106-10-10-000	Sal/Other instruct. - BD	\$8,000.00	
11-213-100-101-10-10-000	Sal/Teacher - Resource Room	\$45,000.00	
11-214-100-101-10-10-000	Sal/Teacher - Autism	\$15,000.00	
11-209-100-101-10-10-105	Sal./Teach-BD/Highlander Academy		\$53,000.00
11-214-100-106-10-10-000	Sasl/Other Instruct/Autism		\$15,000.00
	TOTAL TRANSFER (add each column)	\$442,800.00	\$442,800.00

Reason for Transfer: 1) Transfer funds anticipated to be needed for the remainder of the school year to fund substitute teachers and staffing for various grade levels due to various leaves of absence, quarantines, staff reassignments, etc.

2) Reclassify funds for Board approved contractual increases and guide movement.

3) Reclassify funds among general administrative accounts due to Board approved contractual increases and decreased ESEA Title I funding, which previously partially subsidized grant-related secretarial salaries.

4) Reclassify funds among special education salary accounts due to the reassignment of staff throughout the year due to various leaves of absence, quarantines, vacancies, etc.

\*\*Amounts above based on the January 31, 2022 payroll projection\*\*\*

Requested By: William Scholtis Date 2/2/2022

Approved by Superintendent: [Signature] Date 2/2/22

Approved by Business Admin: [Signature] Date 2/3/22

ENTERED ON 2/3/2022  
By: [Signature]

Budget Transfer Request Form

Transfer Date: 1/31/2022

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-291-260-10-13-000	Emp. Benefits - Workers Comp.		
11-000-291-299-10-13-000	Unused Sick Pymnts to Term/Retired	\$1,687.50	\$1,687.50
	TOTAL TRANSFER (add each column)	\$1,687.50	\$1,687.50

Reason for Transfer: Transfer additional funds needed for contractual retiree unused sick day payouts, as also approved by the Board.

Requested By: William Scholts Date 2/2/22

Approved by Superintendent: [Signature] Date 2/3/22

Approved by Business Admin: Barbara Francisco Date 2/3/22

**ENTERED ON 2/13/2022**  
BY [Signature]

Budget Transfer Request Form

Transfer Date: 2/9/22

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-223-890-08-000	Staff Dev/Other Obj. Membership	\$3,060.00	
11-401-100-110-10-000	Salaries - CoCurricular Activities		\$3,060.00
	TOTAL TRANSFER (add each column)	\$3,060.00	\$3,060.00

Reason for Transfer: Amount was budgeted for the Ambassador, Make A Change, and GSA Alliance, Approval date 8/24/21  
Amount will be paid from Salaries - CoCurricular Activities account.

Requested By: Marc Citro *Marc Citro* Date: 2/10/22  
 Approved by Business Admin: Barbara Hancock *Barbara Hancock* Date: 2/14/22  
 Approved by Superintendent: [Signature] *[Signature]* Date: 2/16

**ENTERED** on 2/15/2022  
 BY: *[Signature]*



**Budget Transfer Request Form**

Transfer Date: February 10, 2022

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-190-100-610-09-35-000	SUPPLIES - INSTRUCTION - High School	\$18.00	
11-190-100-640-03-35-000	TEXTBOOKS - Maple Road		\$18.00
	TOTAL TRANSFER (add each column)	\$18.00	\$18.00

**Reason for Transfer:** These funds are necessary to cover unexpected shipping costs on a textbook order.

Requested By: Karen Johnson District Supervisor Date February 10, 2022

Approved by Superintendent: *Barbara Johnson* Date 2/14/22

Approved by Business Admin: \_\_\_\_\_ Date 2/14/22

**ENTERED** 02/14/2022  
BY: *L. S. [Signature]*